

NEVADA GAMING CONTROL BOARD

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A.G. BURNETT, *Chairman* SHAWN R. REID, *Member* TERRY JOHNSON, *Member*

January 4, 2018

Agent, Tax & License Tax & License Division Carson City Office

The Nevada Gaming Control Board Tax & License Division is seeking qualified applicants for an entry-level Agent. This is an unclassified full-time position within the State of Nevada system.

<u>Recruitment:</u> This is an open recruitment, open to all qualified persons.

<u>Salary Range:</u> \$47,951 - \$73,771 (Employee-Employer Paid) \$42,062 - \$64,711 (Employer Paid)

The Position:

Under immediate or general supervision, conducts on-site reviews of gaming and general business records of gaming licensees; conducts inspections to determine degree of compliance with statutes and regulations; conducts counts of slots and gaming equipment; provides licensees with guidance as to appropriate gaming revenue records that must be maintained and provides explanations and/or interpretations of the Gaming Control Act and regulations; and performs related work as required.

Minimum Qualifications:

Graduation from an accredited college or university with a Bachelor's degree in business administration, public administration, accounting, finance, economics, or other applicable degree.

Preferred Qualifications:

Ability to plan, coordinate and conduct reviews of gaming and business records pursuant to the standards expressed by the AICPA.

Preference given to persons possessing CPA certification.

How to apply:

All applicants who meet the minimum qualifications are eligible to apply for this position and may do so by completing an application on the Nevada Gaming Control Board website @ <u>www.gaming.nv.gov</u>. In your cover letter, please indicate how you heard about the position. If you heard about this position through a website, please indicate which website.

Only applications submitted through the website will be accepted.

Applications will be accepted until recruitment is satisfied. All positions at the Nevada Gaming Control Board will have access to Criminal Justice Information Systems (CJIS) data.

The Nevada Gaming Control Board is an equal opportunity employer.